

**Minutes of the Amotherby Parish Council Meeting held
on Tuesday 18th May 2021 at 7.00 pm**

Members Present: Cllr. Nigella Ballard
Cllr. Paul Simpson
Cllr R Brown
Cllr D Skilbeck.

In attendance: The Clerk

1. To receive apologies and approve reasons for absence.
Cllr. Rob Welch due to continued building works in Amotherby house.
2. To receive any declarations of interest not already declared under the Council's Code of Conduct or members Register of Disclosable Pecuniary Interests.
None received.
3. To confirm the minutes of the meeting held on 12th April 2021 as a true and correct record.
Approved
4. To receive information on any ongoing issues and decide further action where necessary.
 - 4.1. To report any updates on planning matters – no updates received. Update from PB planning expected. Email enforcement again, copy in Gary Houseden, Chief Planner.
 - 4.2. To report any updates on BATA noise complaints.
Dates and times of incidents need to be recorded.
Draft letter shared with Councillors, Chairman to send to clerk for sending.
 - 4.3. To report any updates on Highway matters.
Trench near crossroads is due to be fixed. Footpath outside BATA has been marked and signs have been re-done too. Amotherby Lane needs some signage to deter HGVs. Replacement speed signs have been ordered. No budget from County Council for additional speed measures in the village. Investigate further the option of village gateways highlighting speed limits.
5. To consider and decide upon the following planning applications.
 - 5.1. Application 21/00655 – 1 Meadowfield - Erection of a two storey extension and porch to the north elevation, single storey extension to the east elevation, rendering of existing brickwork and alteration and replacement of existing windows and north entrance door, erection of first floor extension to double garage to form home office, erection of an infill link extension between garage and dwelling and installation of sliding gate to existing access (revised details to 19/01430/HOUSE dated 02.03.2020).
No objections.
6. To receive any planning decisions/information.
None received
7. Matters requested by councillors and other business
 - 7.1. To discuss consultation on BT call box removal and agree a response.
Coin box removed, only now available for emergency calls.
Object based on the fact that there is no mobile signal in the village, needs to be retained for emergency use. Discussed the possibility of the box being used to house another defibrillator.
 - 7.2. To receive information on Newsham Bridge work.
Work has commenced on tidying
 - 7.3. To report on Government Consultation on Unitary Proposals
Reponses sent from Chairman, Clerk and Councillors.
 - 7.4. To consider information on Gateway features.
Discussed earlier
 - 7.5. To report on bench at crossroads.
Arm damaged, bench to be replaced. Chairman to investigate options.

8. Financial matters

8.1. To approve the following accounts for payment:

8.1.1. BHIB Local Councils Insurance Renewal - £204.29 – approved (chq no. 851)

8.1.2. Ward Accountants for internal audit - £50.00 – approved (chq no. 852)

8.1.3. Zurich Insurance for Three Parishes Cemetery insurance renewal (from Cemetery account) – to be paid under delegated powers when renewal arrives.

8.2. To report payments made under delegated powers:

8.2.1. NYCC Streetlight electric 2020-21 - £254.48 – approved.

8.3. To note any payments received: - Precept 1st instalment £2566.50

8.4. To receive a current bank reconciliation - £7197.75

8.5. **Resolved** that the Annual Internal Audit Report for 2020/21 included at page 4 of the Annual Governance and Accountability Return 2020/2021 be noted.

8.6. **Resolved** that Amotherby Parish Council approves Section 1 - Annual Governance Statement 2020/2021 for Amotherby Parish Council on page 5 of the Annual Governance and Accountability Return 2020/2021.

8.7. **Resolved** that Amotherby Parish Council approves Section 2 - Accounting Statements 2020/2021 for Amotherby Parish Council on page 6 of the Annual Governance and Accountability Return 2020/2021.

8.8. **Resolved** that in accordance with the Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities Amotherby Parish Council will publish the following documents on a public website:

- Certificate of Exemption,
- Annual Internal Audit Report 2019/20,
- Section 1 – Annual Governance Statement 2019/20,
- Section 2 – Accounting Statements 2019/20, page 6
- Analysis of variances
- Bank Reconciliation to 31 March 2021
- Notice of the period for the exercise of public rights and other information required by Regulation 15 (2), Accounts and Audit Regulations 2015.

8.9. **To confirm dates** for Public Inspection of the Accounts for 2020-2021 as 14 June - 23 July 2021.

9. To consider the following new correspondence received and decide action where necessary

9.1. YLCA:-White Rose Updates; Conference feedback and National Association of Local Councils (NALC) News; Training bulletin; Future of remote meetings; new Law & Governance Bulletin.

9.2. New Code of Conduct produced by the Local Government Association.

9.3. Ryedale Environment Group - plastic recycling in Ryedale Zoom talk 27 May

9.4. Any late correspondence.

Late planning application 21/00713/TPO received for work on trees at The Old Vicarage.

Agreed that Clerk to respond when Cllrs had been sent details and returned their comments.

10. To notify the clerk of matters for inclusion on the agenda of the next meeting.

11. To confirm the date of the next meeting.

Monday 14 June