

**Minutes of the Amotherby Parish Council Meeting held  
on Monday 13<sup>th</sup> June 2022 at 7.00 pm**

**Members Present:** Cllr. Nigella Ballard  
Cllr. R Brown  
Cllr. Paul Simpson  
Cllr D Skilbeck  
Cllr. Rob Welch

**In attendance:** The Clerk.

1. All Cllrs present, no apologies had been received.
2. To receive any declarations of interest not already declared under the Council's Code of Conduct or members Register of Disclosable Pecuniary Interests - no declarations received.
3. The Minutes of the three meetings held on 9<sup>th</sup> May 2022 were confirmed as true and correct records and signed by the Chairman.
4. To receive information on any ongoing issues and decide further action where necessary.
  - 4.1. To report any updates on Highway matters –
    - 4.1.1. Parking issues – there has twice recently been gridlock in the village :-  
on Friday 27 May heavy school traffic on the last day of school before half-term resulted in an emergency ambulance on blueslights not being able to get through.  
on Wednesday 8 June it was due to a tractor and trailer and a BATA bulker and another lorry being unable to pass.  
A passing space is definitely needed. Highways to be contacted again (by Cllr.Simpson) to explain the ongoing issues with parking on the road and school traffic. Councillors Mason & Burr to be copied in.
    - 4.1.2. Hedge near Lime Kiln Farm needs cutting back as it is obstructing the footpath. Chair to contact the owners and if no action then Highways.
    - 4.1.3. Tractor and trailer parked in driveway in Seven Wells on occasions which projects over the pavement. Chair to contact to explain the problem.
    - 4.1.4. 30mph speed limit on B1257 to be progressed.
    - 4.1.5. No other updates yet.
5. To consider and decide upon the following planning applications:- None received.
6. To receive any planning decisions/information:-
  - 6.1. 22/00306/HOUSE - Carbis Cottage decision notice received - approved.
  - 6.2. 21/01530/MFUL - (King's field) **Revised plans** have appeared on RDC website – Parish Council has not been notified of these. RDC Planning to be sent letter, (cc. Chief Executive and Cllr.Steve Mason) expressing the PC's disappointment that this has not happened and asking that we be informed and formally consulted on any future amendments. Information regarding the changes to be requested. Noted that the website also had additional comments from various consultees.
7. Matters requested by councillors and other business
  - 7.1. To confirm Insurance renewal documentation received - noted.
  - 7.2. To review the Jubilee event – the day had gone well and thanks were expressed to those involved in organising and making it a success.
  - 7.3. To discuss crossroads flower tub maintenance – help is needed to maintain the flower tubs next year as the person doing the large ones is unable to continue after this year. They have been thanked for all they have done. Clerk to email residents asking for offers of help in 2023 and watering this year.
  - 7.4. To discuss any item raised at the meeting – it was reported that cold callers were door knocking last week asking people if they wanted their hedges cutting, they had no safety equipment or any ID. To be reported and contact number to report future incidents to be publicised. Email to be sent to encourage residents to sign up to Neighbourhood Watch.

8. Financial matters
  - 8.1. To approve the following accounts for payment:
    - 8.1.1. To approve repayment of refreshment costs for Jubilee - **approved** (£100, chq. 892)
    - 8.1.2. To approve payment of invoice for internal audit - **approved** (£75, chq. 890)
    - 8.1.3. To approve Clerk's salary (chq. 891), HMRC tax (chq. 893) & Autela invoice for payroll processing when due - **approved**.
  - 8.2. To report any payments made which were previously approved or under delegated powers – Jubilee prizes from Scoops (£32.85, chq.885) and Groovy Moo (£20.00, chq. 886), Keiras Castles (£75.00, chq. 889), Dowsons for Highway grass cutting April and May (£360, chq. 888) and Insurance (£225.15, chq. 887).
  - 8.3. To note any payments received:- none received
  - 8.4. To receive a current bank reconciliation – bank statement not yet received.
  - 8.5. **RESOLVED** that the Annual Internal Audit Report for 2021/22 included at page 4 of the Annual Governance and Accountability Return 2021/22 be noted.
  - 8.6. **RESOLVED** that Amotherby Parish Council approve Section 1 Annual Governance Statement 2021/2022 on page 5 of the Annual Governance and Accountability Return 2021/2022.
  - 8.7. **RESOLVED** that Amotherby Parish Council approve Section 2 Accounting Statements 2021/2022 on page 6 of the Annual Governance and Accountability Return 2021/2022.
  - 8.8. **RESOLVED** that in accordance with the Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015, SI 2020/404 The Accounts and Audit (Coronavirus) (Amendment) Regulations 2020 and the Transparency Code for Smaller Authorities Amotherby Parish Council will publish the following documents on a public website:-
    - Certificate of Exemption,
    - Annual Internal Audit Report 2021/22,
    - Section 1 – Annual Governance Statement 2021/22,
    - Section 2 – Accounting Statements 2021/22,
    - Analysis of variances
    - Bank Reconciliation to 31 March 2022
    - Notice of the period for the exercise of public rights and other information required by Regulation 15 (2), Accounts and Audit Regulations 2015.
  - 8.9. **To confirm dates** for Public Inspection of the Accounts for 2021-2022 – **Agreed** dates to be Monday 20 June- Friday 29 July.
9. To consider the following new correspondence received and decide action where necessary:-
  - 9.1. YLCA:- WRUs & Training information; NY Consultation on Local Flood Risk Strategy - noted.
  - 9.2. NYCC:- Invitation to second online briefing on new NY Council - noted.
  - 9.3. PFCC:- Public Consultation on proposed changes to Rescue & Fire Services - noted
  - 9.4. CFY:- Police “Be informed” scheme in Ryedale; weekly CFY News - noted
  - 9.5. Any late correspondence - no late correspondence received.
10. To notify the clerk of matters for inclusion on the agenda of the next meeting.
11. The date of the next meeting was confirmed as Monday 11th July 2022 at 7pm.