

Minutes of the Amotherby Parish Council Meeting held on Monday 12th June 2023 at 7.00 pm

Members Present: Cllr. Nigella Ballard
Cllr. Paul Simpson
Cllr. D Skilbeck
Cllr. R Brown
Cllr. R Welch

In attendance: The Clerk

1. Apologies - none received, all Councillors present.
2. To receive any declarations of interest not already declared under the Council's Code of Conduct or members Register of Disclosable Pecuniary Interests – none received.
3. The Minutes of the Annual Open Meeting of Electors, the Annual Meeting of Council and the Parish Council meeting held on 15th May 2023 were confirmed as true and correct records and signed by the Chairman.
4. To receive information on any ongoing issues and decide further action where necessary.
 - 4.1. To report any updates on Highway matters –
Gullies and grasscutting - Highways have swept chippings from the footpaths. Gully cleaning booked in for 19th June. First grass cut has taken place around the crossroads and is not satisfactory. It was done in line with last year's schedule, which Amotherby was not part of. Email to be sent stating dissatisfaction. Grass at the top of Amotherby Lane has not been cut.
 - 4.2. To discuss speed survey results – the survey showed particular times in the day when speeding occurs more but the majority of the time most people are more or less sticking to the speed limit. Based on this information we are not likely to get a VAS sign.
 - 4.3. To discuss speed limit letters – Main Street 20mph draft letter approved, to be sent to Highways. B1257 30mph letter needs additional wording and approval from Swinton before sending. Further draft to be circulated.
5. To consider and decide upon the following planning applications:- none received.
6. To receive any planning decisions/information:-
 - 6.1. 23/00253/HOUSE – Granary Barn – decision notice received – **approved**.
 - 6.2. Chairman had received an email and letter from Yorkshire Housing re. personal objection to the footpath diversion in King's Field. PC had not received such either. Stated that NATTRANS will take no action on diversion of path until the formal decision notice has been issued, which has not yet occurred.
7. Matters requested by councillors and other business.
 - 7.1. The Accounts for 2022-2023 were received and moved for approval - **agreed**.
 - 7.2. **RESOLVED** that the Annual Internal Audit Report for 2022/23 included at page 4 of the Annual Governance and Accountability Return 2022/23 be noted.
 - 7.3. **RESOLVED** that Amotherby Parish Council approve Section 1 - Annual Governance Statement 2022/2023 for Amotherby Parish Council on page 5 of the Annual Governance and Accountability Return 2022/2023.
 - 7.4. **RESOLVED** that Amotherby Parish Council approve Section 2 - Accounting Statements 2022/2023 for Amotherby Parish Council on page 6 of the Annual Governance and Accountability Return 2022/2023.
 - 7.5. **RESOLVED** that Amotherby Parish Council is exempt from external audit and that the Certificate of Exemption from external audit for 2022/2023 is approved. To be sent to external auditor.
 - 7.6. **RESOLVED** that in accordance with the Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities Amotherby Parish Council will publish the following documents on a public website:- Certificate of Exemption, Annual Internal Audit Report 2022/23, Section 1 – Annual Governance Statement 2022/23, Section 2 – Accounting Statements 2022/23, Analysis of variances, Bank Reconciliation

to 31 March 2023, Notice of the Period for the Exercise of Public Rights and other information required by Regulation 15 (2), Accounts and Audit Regulations 2015.

- 7.7. **To confirm dates** for Public Inspection of the Accounts for 2022-2023 - **agreed** dates to be Monday 19 June – Friday 28 July.
- 7.8. To discuss any item raised at the meeting:-
 - 7.8.1. Lime Kiln Farm – hedge is overgrowing onto the footpath and needs cutting back further than previously. Owner to be contacted. Cllr.Simpson had cut back nettles and weeds.
 - 7.8.2. Hedge between Manor Farm and Eastfield also requires cutting back. Owner to be contacted.
 - 7.8.3. Production will cease at Malton Foods on 19 July, skeleton staff will remain until the warehouse is empty. Agreed PC should send a letter requesting that site is secured.
8. Financial matters
 - 8.1. To approve the following accounts for payment:-
 - 8.1.1. Ward Accountants for internal audit – **approved** - (£75, chq. no 924)
 - 8.1.2. Autela Payroll Quarter 1 – **approved** - (£63.16, chq. no 925)
 - 8.1.3. NYCC Footway and Lighting – **approved** - (£545.14, chq. No 926)
 - 8.1.4. Parish Hall – Hall Chairman agreed there should be no charge for use of Hall for Coronation event as it was a community happening.
 - 8.2. To report any payments made which were previously approved or under delegated powers:- none. Clerk salary and HMRC tax due soon – delegated to pay.
 - 8.3. To note any payments received:- £346.00 bar profit from Coronation event
 - 8.4. To receive a current bank reconciliation - £7663.13 in bank, nothing outstanding.
9. To consider the following new correspondence received and decide action where necessary:-
 - 9.1. YLCA:- NALC Chief Executive's Bulletins, Training, White Rose Bulletins, Branch meeting 13 June, Zoom meeting 12 July with Asst.Chief Constable Scott-Bisset, NALC Call for Evidence for a Planning Case Study – all noted, Chair & Vice-Chair to attend YLCA meeting.
 - 9.2. NYC:- new Standards arrangements, new contact details for NYC Officers, Let's Talk Transport survey, Community Link Officer – all noted. Community Link Officer to be invited to a future meeting.
 - 9.3. 20s Plenty speed survey – has been sent to residents.
 - 9.4. PFCC – May newsletter – noted.
 - 9.5. NY Community Messaging – various messages – all noted and sent to residents.
 - 9.6. Any late correspondence- Thirsk and Malton Area Constituency meeting on Friday 16 June at 2pm.
10. To notify the clerk of matters for inclusion on the agenda of the next meeting.
 - 10.1. Transport survey from North Yorkshire Council – Let's Talk Transport.
 - 10.2. To discuss meeting bi-monthly.
11. To confirm the date of the next meeting – Monday 10th July at 7.00pm.

Meeting closed at 8.23pm.