

## Minutes of the Amotherby Parish Council Meeting held on Monday 8<sup>th</sup> January 2024 at 7.00 pm

**Members Present:** Cllr. Nigella Ballard  
Cllr. Paul Simpson  
Cllr. D Skilbeck  
Cllr. R Welch  
Cllr. R Brown

**In attendance:** The Clerk. No members of the public were present.

1. Apologies – none received. All Councillors present.
2. To receive any declarations of interest not already declared under the Council's Code of Conduct or members Register of Disclosable Pecuniary Interests – none made.
3. The Minutes of the meeting held on 13<sup>th</sup> November 2023 were confirmed as a true and correct record and signed by the Chairman.
4. To receive information on any ongoing issues and decide further action where necessary:-
  - 4.1. Speed limit on B1257 – (see Nov 2023 Minutes 4.2.) Cllr.Mason & Highways to be asked by Chairman for a meeting, especially as it is a route to school.
  - 4.2. Footpath widening on the road from Amotherby to Appleton to be investigated – Cllr.Mason & Highways to be contacted as is also a route to school.
  - 4.3. Parking has improved as parents have got used to the system, however a few are still parking on yellow lines and corners, excuse being "I'm only here for a few minutes". Photos of any culprits to be sent to the Community Link officer with a request that parking enforcement attend.

Updates on all of the above to be sent by email, Councillors to be copied in to all correspondence.

5. To consider and decide upon the following planning applications:- none received.
6. To receive any planning decisions/information:-
  - 6.1. 21-01530-MFUL – King's Field – decision notice received – Approved. Section 106 agreement to be requested from NY Council as we have not been sent this.
  - 6.2. ZE23/06173/FUL – Zetechtics – decision notice received – Approved.
  - 6.3. Appeal APP/U2750/W/23/3332135 – Reservoir – PC letter has been sent, nothing heard back.
7. Matters requested by councillors and other business.
  - 7.1. To discuss Biodiversity Policy template – This is a new policy just brought in for all councils and applies to any land owned by a Council. The only land owned by the PC is the cemetery. Advice to be requested from YLCA and to be discussed again in March.
  - 7.2. To discuss any item raised at the meeting.
    - 7.2.1. Overhanging vegetation in the village – several properties need reminding to trim back their borders and hedges. General email to be sent out.
    - 7.2.2. Footpath diversion – Several people who objected had received an email asking whether they would revisit their objection as the Planning Permission has been granted. The Parish Council have not received any such request although we did send an objection. NATTRANS emailed from the meeting to ask why.
    - 7.2.3. Autela are changing the payroll processing to monthly rather than quarterly and have asked if we wish to continue using their services on this basis. Chairman to ask questions on HMRC & Clerk payments and decision to be made in March.
8. Financial matters
  - 8.1. To approve the following accounts for payment:-
    - 8.1.1. Parish Hall invoice for meetings Feb 2023 to January 2024 – **approved** - £150 (chq.943)
    - 8.1.2. Autela invoice 13203 for Q3 – **approved** - £37.29 (chq.942)
  - 8.2. To report any payments made which were previously approved or under delegated powers:-
    - 8.2.1. Clerk salary Q3 (chq.940) and HMRC Q3 (chq.941)

- 8.3. To note any payments received:- Repayment of YLCA inv.1808 for Closed Churchyard Webinar attended by Chairman - £25.
- 8.4. To receive a current bank reconciliation – as of 27 November £8622.76. No January statement available yet.
9. To consider the following new correspondence received and decide action where necessary:-
  - 9.1. YLCA:- White Rose, Law & Governance Bulletins, Training information, NALC Chief Executive's Bulletins – all noted.
  - 9.2. PFCC – no correspondence
  - 9.3. NYC:- Highways Workshop Invitation – Cllr. Simpson and Ballard to attend on Monday 29 January.
  - 9.4. NY Community Messaging – various emails have been shared with residents.
  - 9.5. Any late correspondence – Hovingham Neighbourhood Watch have been in touch to alert us to suspicious behaviour around houses and gardens.
10. To notify the clerk of matters for inclusion on the agenda of the next meeting – nothing raised.
11. The date of the next meeting was confirmed as Monday 4 March 2024.

Meeting closed 8.07pm.