

**Minutes of the Amotherby Parish Council Meeting held
on Monday 6th May 2024 at 7.00 pm**

Members Present: Cllr. Nigella Ballard
Cllr. Paul Simpson
Cllr. D Skilbeck
Cllr. R Brown
Cllr. R Welch

In attendance: The Clerk and three members of the public.

1. To receive apologies and approve reasons for absence – none apologies received.
2. To receive any declarations of interest not already declared under the Council's Code of Conduct or members Register of Disclosable Pecuniary Interests – none received.
3. The Minutes of the meeting held on 4th March 2024 were confirmed as a true and correct record and signed by the Chairman.
4. To receive information on any ongoing issues and decide further action where necessary:-
 - 4.1. Highways – speed limit and footpaths – The Swinton Clerk, NYC Cllr Mason and Cllr Ballard met with the Maintenance Manager on 15 April, they walked the footpath in Appleton direction as far as Winifred Farm and to the east as far as Eastfield to highlight the issues of narrowness, proximity to road and fast vehicles. It was requested that the footpath was widened to make it safer and the speed limit reduced on the B1257. An order has been authorised to side out the footpath from Manor Farm gate to just short of the Swinton sign. This work should take place within 3 months (ie. before mid-July 2024). Cllrs. Ballard and Simpson had also highlighted the problems, especially with regard to speed, to Cllr. Keane Duncan when on his mayoral candidate tour on 12 April.
5. To consider and decide upon the following planning applications:-
 - 5.1. ZE24/00263/FUL – Brickyard Farm Lakes – siting of 12 caravans within existing caravan park:- Members of the public were invited to speak and stated that these proposed caravans were in immediate proximity to their house. They have not previously objected to other applications but plan to do so for this one. Council discussed the application and **agreed** to send an objection on the grounds of residential amenity and over development of the site.
6. To receive any planning decisions/information:-
 - 6.1. 22/01290/MFUL – Karbon Homes, Swinton – letter had been sent in response to re-consultation notice but nothing further heard.
 - 6.2. ZE24/00108/FUL – Parish Hall, replacement of roof tiles – decision notice received – **approved**.
 - 6.3. ZE24/00332/73M – variation of conditions 2, 18 & 19 of approval 21/01530/MFUL to allow removal of cycle path from approved development plans (King's field). The PC had sent no comment on this.
7. Matters requested by councillors and other business.
 - 7.1. To decide period of payments to Clerk and HMRC in light of new payroll system – Autela produce payroll documents monthly, Clerk's preference is to be paid quarterly – **agreed** to do this. Autela advise that HMRC are still to be paid quarterly.
 - 7.2. No other items for discussion were raised.
8. Financial matters
 - 8.1. To approve the following accounts for payment:-
 - 8.1.1. Insurance for 2024-25 – Clear Councils (previously BHIB) premium is £332.64, payment due before renewal date of 1 June. Renewal invitation had offered a discount if the Council signs up for a three year deal but no details of what this would be. Email sent requesting this information. Payment **approved** pending information on discount available.
 - 8.2. To report any payments made which were previously approved or under delegated powers:-
 - 8.2.1. YLCA membership April 2024-March 2025 – £144 (chq 948).
 - 8.2.2. Autela payroll invoice for Q4 – £56.44 (chq 949).

- 8.3. To note any payments received:-
 - 8.3.1. Parish Precept 1st instalment of – £2750 received on 26 April
- 8.4. To receive a current bank reconciliation. Bank statement unavailable.
9. To consider the following new correspondence received and decide action where necessary:-
 - 9.1. YLCA:- White Rose, Law & Governance Bulletins, Training information, NALC Chief Executive's Bulletins – all have been sent to Cllrs – noted.
 - 9.2. NYC:- Renewal of bus service contracts; notification of Call for Sites for new NYC Local Plan; Consultation on Home to School travel policy; NYC Standards Bulletin March 2024 – all noted.
 - 9.3. NY Community Messaging – a new App is available to contact the Police as an alternative to calling 101. It is called Police UK and is available on both Google Play and iOS app stores. In an emergency still call 999.
 - 9.4. Any late correspondence – YLCA have advised that we should note in the Minutes that we have adopted the revised NALC Model Financial Regulations and work through these to adapt them to our size and structure.
10. To notify the clerk of matters for inclusion on the agenda of the next meeting.
 - Gullies – flooding remains an issue.
 - Roadside collapsing outside Amotherby Close houses – Highway matter.
11. Date of the next meeting confirmed as Monday 10th June.