

## Minutes of the Amotherby Parish Council Meeting held on Monday 10<sup>th</sup> June 2024 at 7.00 pm

**Members Present:** Cllr. Nigella Ballard  
Cllr. D Skilbeck  
Cllr. R Brown

**In attendance:** The Clerk and one member of the public.

1. Apologies received from Cllr. P Simpson and Cllr. R Welch, accepted and reasons approved.
2. To receive any declarations of interest not already declared under the Council's Code of Conduct or members Register of Disclosable Pecuniary Interests – none received.
3. The Minutes of the three meetings held on 6<sup>th</sup> May 2024 were confirmed as true and correct records and signed by the Chairman.
4. To receive information on any ongoing issues and decide further action where necessary:-
  - 4.1. Planning 22/01290/MFUL, Karbon Homes at Swinton – no further information has been received. Amotherby Parish Council were not informed of the planning meeting although a letter of objection had been sent. Approval has been given.
  - 4.2. Planning ZE24/00332/73M, Cycle path removal – no further information received.
  - 4.3. Appeal, Reservoir – no further information received.
  - 4.4. Insurance – Full premium had been sent before details of the discount for a 3 year deal had been received. A further email was sent asking if a refund was possible but no reply yet received.
5. To consider and decide upon the following planning applications:- none received.
6. To receive any planning decisions/information:- none received.
7. Matters requested by councillors and other business:-
  - 7.1. **RESOLVED** that the Annual Internal Audit Report for 2023/24 included at page 4 of the Annual Governance and Accountability Return 2023/24 be noted.
  - 7.2. **RESOLVED** that Amotherby Parish Council approve Section 1 - Annual Governance Statement 2023/24 for Amotherby Parish Council on page 5 of the Annual Governance and Accountability Return 2023/24.
  - 7.3. **RESOLVED** that Amotherby Parish Council approve Section 2 - Accounting Statements 2023/24 for Amotherby Parish Council on page 6 of the Annual Governance and Accountability Return 2023/24.
  - 7.4. **RESOLVED** that Amotherby Parish Council is exempt from external audit and that the Certificate of Exemption from external audit for 2023/24 is approved. To be sent to external auditor.
  - 7.5. **RESOLVED** that in accordance with the Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities Amotherby Parish Council will publish the following documents on a public website:- Certificate of Exemption, Annual Internal Audit Report 2023/24, Section 1 – Annual Governance Statement 2023/24, Section 2 – Accounting Statements 2023/24, Analysis of variances, Bank Reconciliation to 31 March 2024, Notice of the Period for the Exercise of Public Rights and other information required by Regulation 15 (2), Accounts and Audit Regulations 2015.
  - 7.6. **To confirm dates** for Public Inspection of the Accounts for 2023/24 – **agreed** dates to be Monday 17 June to Friday 26 July.
  - 7.7. To discuss gullies/flooding/recent flash flood and Highway grass cutting/lack of:-  
Flash flood on evening of Tuesday 28 May - Highways emergency number had been contacted the evening of the event and the following morning. Habton Farms assisted with the clean up on the night. The gutters were swept Thursday 30 and gullies were cleaned Friday 31. There is still mud residue on footpaths and at some road junctions. Many emails to Highways have been sent about the subject.  
Several complaints have also been received about the highway grass cutting. Several areas still have not been cut and visibility at junctions is still poor. An email has been sent to Highways

expressing our disappointment and reply received that going forward, this area has been added to the urban grass-cutting schedule and will be maintained during the second cut and for the foreseeable.

Vegetation under the hedges on the B1257 footpath towards Swinton has been cut back by members of the Parish Council.

7.8. Report that the edge of the roadside is collapsing between Manor View and No.1 Amotherby Close, maybe also further along. It is possibly the drain beneath collapsing and needs to be investigated by Highways. Gullies on north side of B1257 still full to top and need clearing. Email to be sent to Highways.

7.9. To discuss any item raised at the meeting:-

Complaint about speeding vehicles in Main Street has been received. PC have no powers but will keep pestering those that do. Email sent to Police speed officer requesting more Police van presence.

Email has been sent asking that dogs on footpaths be on leads as one had been in the field with sheep. Stiles in the area will be repaired as bases have rotted.

## 8. Financial matters

8.1. To approve the following accounts for payment:-

8.1.1. YLCA INV-2364 for Risk Management training webinar - **approved** - £26.30 (chq.952)

8.1.2. Ward Accountants for internal audit - **approved** - £75.00 (chq.953).

8.2. To report any payments made which were previously approved or under delegated powers:-

8.2.1. Clear Councils for insurance - £332.64 (chq. 951).

8.3. To note any payments received:- none received.

8.4. To receive a current bank reconciliation - Balance on 22<sup>nd</sup> May £9999.55, no cheques/payments outstanding.

8.5. The Parish Council **resolved** to adopt the revised NALC Model Financial Regulations.

9. To consider the following new correspondence received and decide action where necessary:-

9.1. YLCA:- White Rose, Law & Governance Bulletins, Training information, NALC Chief Executive's Bulletins, Ryedale Branch meeting 11 June, Parish Council websites offer, new NALC Micro Councils network – all noted and have been sent to Cllrs.

**Agreed** to sign up for NALC Micro Councils Network.

9.2. NYC:- Office of Police, Fire & Crime Commissioner renamed York & North Yorkshire Office for Policing, Fire, Crime and Commissioning. Website remains <https://www.northyorkshire-pfcc.gov.uk/>

Email addresses remain the same:- general enquiries: [info@northyorkshire-pfcc.gov.uk](mailto:info@northyorkshire-pfcc.gov.uk),

Customer Services: [customerservice@northyorkshire-pfcc.gov.uk](mailto:customerservice@northyorkshire-pfcc.gov.uk).

Telephone number remains the same: 01423 569 562

9.3. NY Community Messaging – none.

9.4. Any late correspondence – Notice of Election for the UK Parliamentary Election on 4<sup>th</sup> July, Thirsk and Malton Area Constituency Committee meeting on 14 June 2024 at Ryedale House. Information regarding both to be placed on the noticeboard.

10. No matters notified for inclusion on the agenda of the next meeting.

11. The date of the next meeting confirmed as Monday 12 August.