

Minutes of the Amotherby Parish Council Meeting held on Monday 12th May 2025 at 7.00 pm

Members Present: Cllr. Nigella Ballard
Cllr. P Simpson
Cllr. R Brown

In attendance: The Clerk and two members of the public.

1. Apologies were received from Cllr. Welch and the reason approved.
2. Declarations of interest not already declared under the Council's Code of Conduct or members Register of Disclosable Pecuniary Interests – none received.
3. The Minutes of the Annual Open Parish Meeting and the Parish Council meeting held on 14th April 2025 were confirmed as true and correct records and signed by the Chairman.
4. To receive information on any ongoing issues and decide further action where necessary:-
 - 4.1. Parish Council representative to the Parish Hall Management Committee – deferred.
 - 4.2. VAS sign – deferred.
5. To consider and decide upon the following planning applications:-
 - 5.1. ZE25/00433/FUL – Lime Kiln Farm, formation of new farm access and track.
The Parish Council have no objections but wish to ask whether the hedge along the whole length of the field, not just the visibility splay area, could be set back to give a footway width of 2 metres in order to give better visibility and pedestrian benefits.
6. To receive any planning decisions/information:-
 - 6.1. Information on Yorkshire Housing development.
The three Councillors present had met briefly earlier in the day at the request of Yorkshire Housing with representatives of Yorkshire Housing and the builders, who were also visiting the school today. Work is proposed to start fairly soon and they wished to update us and open communication channels. Work was ongoing on pre-commencement conditions but a start date of July 14 was pencilled in. BT would be attending sometime in June to lower the underground cable where the new road entrance will be. The road entrance and road will be the first work with the pumping station also fairly early. Diggers will have to access the field from Meadowfield in order to dig out the road entrance but thereafter access will be from the B1257. Site cabins will be situated as close to the top of the field as possible, being moved lower later on. Parking will all be on site. House construction will start at the top and progress down the field with most of the foundations being laid first. The footpath will have to be closed (as allowed) until the new path has been created. There will be a site security man during working hours and 24hr CCTV surveillance. Residents will be emailed when a definite time scale is in place.
7. Matters requested by councillors and other business.
 - 7.1. Replacement Councillor process:- NYC have sent a notice that an election can be called if 10 electors request it. This must be displayed until 23 May after which (if no election called for) the PC can co-opt. Email to be sent after 23 May with details of how to apply. Closing date for applications agreed as 13 June.
 - 7.2. To discuss entering 3yr agreement for Insurance:- **agreed** that the PC should enter a 3 year agreement.
 - 7.3. To **receive and approve** the audited accounts for 2024-25 – the audited accounts were **approved**.
 - 7.4. **RESOLVED** that Amotherby Parish Council is exempt from external audit and that the Certificate of Exemption from external audit for 2024/25 is approved. To be sent to external auditor.
 - 7.5. **RESOLVED** that the Annual Internal Audit Report for 2024/25 included at page 4 of the Annual Governance and Accountability Return 2024/25 be noted.
 - 7.6. **RESOLVED** that Amotherby Parish Council approve Section 1 - Annual Governance Statement 2024/25 for Amotherby Parish Council on page 5 of the Annual Governance and Accountability Return 2024/25.

- 7.7. **RESOLVED** that Amotherby Parish Council approve Section 2 - Accounting Statements 2024/25 for Amotherby Parish Council on page 6 of the Annual Governance and Accountability Return 2024/25.
- 7.8. **RESOLVED** that in accordance with the Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities Amotherby Parish Council will publish the following documents on a public website:- Certificate of Exemption, Annual Internal Audit Report 2024/25, Section 1 – Annual Governance Statement 2024/25, Section 2 – Accounting Statements 2024/25, Analysis of variances, Bank Reconciliation to 31 March 2025, Notice of the Period for the Exercise of Public Rights and other information required by Regulation 15 (2), Accounts and Audit Regulations 2015.
- 7.9. The dates for Public Inspection of the Accounts for 2024/25 were **confirmed** as 3 June to 19 July 2025.
- 7.10. The issue of speeding in the village was raised again as this is still an issue. Cllrs Mason and Duncan to be asked what is happening with the promised review of limits over the county. Cllr Simpson proposed that this is added to the agenda of the next meeting and that we request the presence of our local Councillor.
8. Financial matters
 - 8.1. To approve the following accounts for payment:-
 - 8.1.1. Chairman for items purchased - £53.90 **approved** (chq 976); Insurance for 2025-26 £442.64 **approved** (chq 977); Internal Audit invoice £75 **approved** (chq 978); NYC for maintenance during 2024 £539.56 **approved** (chq979).
 - 8.2. To report any payments made which were previously approved or under delegated powers:-
 - 8.2.1. NYC invoice for street light electric 2024-25 - £240.44 (chq 975).
 - 8.3. Payments received:- Precept payment 1 - £2805.00 received 28/4/2025.
 - 8.4. To receive a current bank reconciliation – no current bank statement available.
9. To consider the following new correspondence received and decide action where necessary:-
 - 9.1. YLCA:- White Rose Updates, Training courses, Law & Governance Bulletins – noted.
 - 9.2. YLCA – request for topics to debate at branch meeting 10 June – none forthcoming.
 - 9.3. Any late correspondence – NYC webinar briefing sessions on development of the Local Plan, Cllr Simpson & Chair will try and attend.
10. To notify the Clerk of matters for inclusion on the agenda of the next meeting.
Speeding in the village.
11. The date of the next meeting was confirmed as Monday 16 June 2025.