

**Minutes of the Amotherby Parish Council Meeting held  
on Monday 9<sup>th</sup> February 2026 at 7.00 pm**

**Members Present:** Cllr. P Simpson (in the Chair)  
Cllr. Nigella Ballard  
Cllr. P Wood

**In attendance:** The Acting Clerk and one member of the public.

1. Apologies were received from Cllrs R Brown and R Welch and the reasons approved.
2. Declarations of interest not already declared under the Council's Code of Conduct or members Register of Disclosable Pecuniary Interests – none received.
3. The Minutes of the meeting held on 8<sup>th</sup> December 2025 were confirmed as a true and correct record and signed by the Chairman.
4. To receive information on any ongoing issues and decide further action where necessary:-
  - 4.1. Updates on VAS sign and speed limit – Cllr. Mason had reported that the Speed Report had been published and had been asked to send us a copy. He would be providing some money from the Locality budget towards the cost of VAS signs for the area. Highways are producing a new map of possible locations.
  - 4.2. Cllr. email addresses – order still to be sent for the agreed action of Dec item 4.2, to be done asap.
  - 4.3. Stiles etc – PROW training identified that repair of stiles/ gates is the landowners responsibility. The problem is identifying who owns the boundary. Clerk to contact owners both sides of problem stiles and NYC about churchyard gate as they are responsible for churchyard maintenance.
  - 4.4. Drains – Highways did a camera survey and clean of gullies and drains on 5 & 6 February. They will need to come back for another day to clear roots in the drain under the pavement down Main Street. A copy of the report on state of drains has been requested.
  - 4.5. Street names for housing development – Yorkshire Housing have informed us that the names will be Limestone Lane, Orchard Avenue, Anglian Way and Saxon Street. 3 of these were PC suggestions, 1 from School. NYC have not informed us and not certain which name allocated to which road.
5. To consider and decide upon the following planning applications:-
  - 5.1. ZE2525/01378/FUL – Eastleigh, Main Street, Appleton-le-Street - Erection of 1no. 4 bedroom dwelling with associated parking following removal of existing agricultural building. Discussed and agreed the PC had no comments to make. Planning Dept. to be informed.
  - 5.2. ZE25/01391/LBC – Newsham Bridge – rebuilding of parapet wall and associated work. Discussed and agreed the PC had no objections. Planning Dept. to be informed.
6. To receive any planning decisions/information:- the matter of the discharge of outstanding conditions was raised, particularly why the PC had not been consulted on how the school drop-off area will work. Planning Dept to be asked why this had not happened and request that we be consulted in future.
7. Matters requested by councillors and other business.
  - 7.1. To decide on Highway grass-cutting for 2026 – **agreed** that NYC be asked to carry out but better than last year when visibility splays were often obscured. Email to be sent by Clerk.
  - 7.2. To decide on Cemetery Fees for 2026-27 – proposed fees were **agreed**. The increases are small and in line with those of the Diocese.
  - 7.3. To formally adopt updated Standing Orders, Financial Regulations and IT Policy – It was **resolved** to formally adopt these, following advice from YLCA that 2 items from the Financial Regs previously circulated can be removed. New version to be sent out to Cllrs.
  - 7.4. Report on PROW (Footpaths) training – most was known already. Slides & notes to be sent to Cllrs.
  - 7.5. Report on YLCA AGM – held on 17 January, Cllr Ballard had attended. The meeting had

- passed additions/amendments to the Constitutions of the North, South & West Yorkshire Associations to bring them all into line.
- 7.6. To discuss the Thorpe gate options – deferred to next meeting. A price for a metal gate was reasonable but the delivery charge exorbitant. Other quotes to be sought.
  - 7.7. To discuss and respond to NYC consultation on Local Planning Enforcement Plan – Acting Clerk to send response, copied to Cllrs.
  - 7.8. To discuss any item raised at the meeting:- Acting Clerk raised the following
    - Computer – needs replacing, budgeted for. Prices to be obtained.
    - April meeting date – Cllrs have all agreed to change.
    - Financial Reg 6.6 – a schedule of regular payments which may be authorised in advance for the year to be prepared for April meeting.
    - Bank mandate needs updating.
    - Staffing Committee needed to deal with recruitment. YLCA Clerks Zoom tomorrow is about Committees.
    - YLCA have produced an updated list of Policies, this to be worked through before AMC.
8. Financial matters.
- 8.1. To approve the following accounts for payment:-  
Vision ICT inv. 21479 for website hosting & email – £199.76 - **approved** (chq997)
  - 8.2. To report any payments made which were previously approved or under delegated powers:-  
Autela inv.16356 for payroll processing £57.00 (chq 995)  
YLCA inv 5065 for PROW training £13.70 (chq 996)
  - 8.3. To note any payments received:- none
  - 8.4. To receive a current bank reconciliation – No current statement but balance at 31/12/25 £11711.82. Allowing for uncleared cheques balance is £11495.02.
9. To consider the following new correspondence received and decide action where necessary:-
- 9.1. YLCA:- White Rose Bulletins, Law & Governance, 12 March Training Day, Ryedale Branch meeting, training info – noted, all sent to Cllrs.
  - 9.2. NYC:- consultation on Local Planning Enforcement Plan, Boundary Review final recommendations, Highways Parish workshops, Garden Waste service info - noted, all sent to Cllrs.
  - 9.3. NY Community Messaging:- Jan News, updates to account giving clearer info in emails - noted, all sent to Cllrs.
  - 9.4. Camera Campaign update, OFTEC – Gov.consultation on low carbon heating options - noted, all sent to Cllrs.
  - 9.5. Any late correspondence – YLCA WR Bulletin today – Ryedale Branch meeting Mon 9 March, training on data protection & cybersecurity. All on Zoom, Cllrs encouraged to sign up.
10. To notify the Clerk of matters for inclusion on the agenda of the next meeting – deferred items.
11. The date of the next meeting was confirmed as **Tuesday 7<sup>th</sup>** April.

Meeting ended 8.19pm.