

Minutes of the Amotherby Parish Council Meeting held on Monday 11th May 2026 at 7.15 pm

Members Present: Cllr. Nigella Ballard
Cllr. P Simpson
Cllr. P Wood

In attendance: The Acting Clerk.

1. Apologies were received from Cllr. Welch and Cllr. Brown and the reasons approved.
2. Declarations of interest not already declared under the Council's Code of Conduct or members Register of Disclosable Pecuniary Interests – none received.
3. The Minutes of the Annual Open Parish Meeting and the Parish Council meeting held on 7th April 2026 were confirmed as true and correct records and signed by the Chairman.
4. To receive information on any ongoing issues and decide further action where necessary:-
 - 4.1. VAS sign & speed limit – Cllr. Ballard had asked Cllr. Mason for an amount we would be expected to contribute but has not yet received a reply. Speed measuring strips have been observed along the B1257 in Amotherby & Swinton.
 - 4.2. Clerk applications - one received so far. Suggested that we re-advertise within the village – agreed.
 - 4.3. Street-light maintenance – full maintenance last done in 2020 so overdue. NYC asked for an idea of cost but no reply – keep trying to contact for cost and defer order until obtained.
5. To consider and decide upon the following planning applications:- none received.
6. To receive any planning decisions/information:- none received.
7. Matters requested by councillors and other business.
 - 7.1. To **receive and approve** the audited accounts for 2025-26 – the audited accounts were **approved**.
 - 7.2. **RESOLVED** that the Annual Internal Audit Report for 2025/26 included at page 4 of the Annual Governance and Accountability Return 2025/26 be noted.
 - 7.3. **RESOLVED** that Amotherby Parish Council approve Section 1 - Annual Governance Statement 2025/26 for Amotherby Parish Council on page 5 of the Annual Governance and Accountability Return 2025/26.
 - 7.4. **RESOLVED** that Amotherby Parish Council approve Section 2 - Accounting Statements 2025/26 for Amotherby Parish Council on page 6 of the Annual Governance and Accountability Return 2025/26. An explanation was given as to why the fixed assets figure has gone down, this is due to an error going back to 2022 in the figure quoted in previous years.
 - 7.5. **RESOLVED** that in accordance with the Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities Amotherby Parish Council will publish the following documents on a public website:- Certificate of Exemption, Annual Internal Audit Report 2025/26, Section 1 – Annual Governance Statement 2025/26, Section 2 – Accounting Statements 2025/26, Analysis of variances, Bank Reconciliation to 31 March 2026, Notice of the Period for the Exercise of Public Rights and other information required by Regulation 15 (2), Accounts and Audit Regulations 2015.
 - 7.6. The dates for Public Inspection of the Accounts for 2025/26 were **confirmed** as Monday 29 June to Friday 7 August 2026.
 - 7.7. Overhanging trees in Cherry Tree Walk – Cllr. Welch was concerned that lower branches of the silver birch were being caught by the bin lorry and delivery wagons and there was a danger of it falling onto adjacent properties. The tree was last inspected in 2021 and should be again – Highways to be contacted.
 - 7.8. Items raised at the meeting:-
 - 7.8.1. Purchase of new computer & software for the Parish Council – Cllr. Ballard has ordered these but will be unable to pay by PC cheque and will pay on her credit card, repayment requested when this is done and **approved**.

7.8.2. Grass cutting – grass at the X-roads and along the visibility splays was very long and obstructing the view from driveways and the village when turning onto the B1257. A resident has cut some on Sunday 10th May but no sign of NYC coming. Cllr.Simpson will ring them.

8. Financial matters

8.1. To consider approval of the following accounts for payment:-

8.1.1. NYC streetlight electric for 2025-26 £240.44 – **approved** (chq 1004).

8.1.2. NYC streetlight maintenance for 2025-26 £84.95 - **approved** (chq 1005).

8.1.3. Clear Councils insurance premium for 2026-27 £432.15 - **approved** (chq 1006).

8.1.4. Invoice for Internal Audit (late receipt) £75.00 - **approved** (chq 1007).

8.2. To report any payments made which were previously approved or under delegated powers:-

8.2.1. YLCA invoice for Clerk job advert £20.00 (chq 1002).

8.3. Payments received:- Precept payment 1 - £2861.00 received 28 April 2026.

8.4. To receive a current bank reconciliation – no current bank statement available.

9. To consider the following new correspondence received and decide action where necessary:-

9.1. YLCA:- White Rose Updates, Training information, Law & Governance Bulletins – noted, all forwarded to Cllrs.

9.2. NYC:- survey on recycling; recycling centre registration scheme; Parish Liaison April Update; updated Parish Charter – noted, all forwarded to Cllrs.

9.3. NY Community Messaging – survey on Malton Police & Fire stations; Police cadets recruitment now open.

9.4. Any late correspondence –

- Letter of Resignation received by Chairman from Cllr. Richard Brown – regretfully received and accepted. NYC to be informed and the process of finding a new Cllr. to be started by the Acting Clerk.
- NYC Call for Sites re-opened for 6 weeks.

10. To notify the Clerk of matters for inclusion on the agenda of the next meeting.

- Any updates forthcoming,
- Bank mandate to update
- Start process of registering for internet banking to receive up-to-date statements.

11. The date of the next meeting was confirmed as Monday 13 July 2026.

NB. LATER CHANGED TO Monday 20th July.

Meeting closed at 7.50pm