

**Minutes of the Amotherby Parish Council Meeting held
on Monday 20th July 2026 at 7.00 pm**

Members Present: Cllr. P Simpson (in the Chair)
Cllr. Nigella Ballard
Cllr. P Wood
Cllr. R. Welch

In attendance: The Acting Clerk, Cllr. Mason and five members of the public.

1. All Cllrs. were present. Apologies from Alfie Thomlinson for late arrival.
2. Declarations of interest not already declared under the Council's Code of Conduct or members Register of Disclosable Pecuniary Interests – none received.
3. The Minutes of the meetings held on 11th May 2026 were confirmed as true and correct records and signed by the Chairman.
4. To receive information on any ongoing issues and decide further action where necessary:-
 - 4.1. New computer & email upgrade:- email upgrade was finished and purchase & set-up of new computer completed. There had been some minor problems but these were now fixed.
 - 4.2. Grasscutting:- NYC have been emailed, no reply yet. Cllr. Mason asked that this be forwarded to him.
 - 4.3. Thorpe gate:- old gate was unable to be renovated. After discussion of options **agreed** to purchase a mortice & tenon paling garden gate with round tops from Duncombe Sawmill with associated post and metal work needed. **Agreed** that Cllr. Ballard could purchase this on her credit card and be reimbursed as they do not accept cheques. Cllr. Wood offered to help with installation.
 - 4.4. Street light maintenance:- NYC to be emailed again for a quotation, copied to Cllr. Mason. When cost received Cllrs. to be emailed for approval to go ahead and send an order.
 - 4.5. Speed limits and VAS:-

Cllr. Mason is still awaiting information from the NY Officer dealing with the speed information but the speed strips had shown that HGV traffic along the B1257 in Amotherby is 50% above the national average for rural roads. NYC has produced a speed review paper, but only one officer is dealing with the whole county. The strategy is for Market Towns to be dealt with first but whole county will likely take 5 years. Cllr. Mason is hoping that Swinton-Amotherby-Appleton can be reduced to 30mph due to footpath problems, there may be a consultation on this. Cllr. Mason reported that £5000 from his Locality Budget has been allocated and is in Great Habton's bank account. It will need some topping up funding. Awaiting information from the officer on locations for signs and there will be a procurement process for the posts. Signs will be solar powered and training on operation will be provided. Acting Clerk had emailed Cllr. Mason on 5 June to confirm that PC is willing to share the cost of a VAS sign and pay for the posts needed in Amotherby.

Cllr. Mason will ask Highways Maintenance to cut back the edges of the B1257 footpath this year.
5. To consider and decide upon the following planning applications:- none received.
6. To receive any planning decisions/information:- none received.
7. Matters requested by councillors and other business
 - 7.1. Staffing Committee have recommended that PC appoint Mrs Julie James as the new Clerk & RFO. This was accepted and Mrs James **appointed**. Contract, other paperwork and notifications to YLCA/NYC etc. to be completed by Cllr. Ballard.
 - 7.2. Alfie Thomlinson was co-opted onto the PC to fill the Cllr. vacancy.
 - 7.3. **Agreed** that Cllr and Cemetery email addresses and extra website tab for Cemetery can now be ordered. Order to be sent to Vision ICT.
 - 7.4. Bank mandate forms for Parish Council and Cemetery accounts were completed and signed in order to update these to all 5 current Cllrs.
 - 7.5. Internet banking forms – deferred to next meeting.

7.6. New Highways Customer Relationship Management (CRM) system in operation to report various issues.

7.7. Items raised at the meeting:-

- Discussion on need for a phone for Clerk, unresolved and deferred.
- Cllr.Simpson reported that some people thought the village was looking scruffy and that a workday to remove weeds, moss and generally spruce up should be arranged. This was **agreed** for the coming Sunday, residents to be emailed and asked to join in.
- Hedge by building site overgrowing B1257 footpath, needs cutting. Yorkshire Housing & Lindum to be contacted.

8. Financial matters

8.1. The following accounts for were approved for payment:- none at present.

8.2. Any payments made which were previously approved or under delegated powers:-

8.2.1. Ballard for credit card payment for computer, software & setup from Computer FX £825.00 (chq.1003).

8.2.2. WEL Medical for defibrillator pads £153.42 (chq.1008).

8.3. To note any payments received:-

8.3.1. Insurance refund £10.03.

8.4. To receive a current bank balance and reconciliation – as of 12 June 2026 bank balance £12,056.18, no transactions since.

9. The following new correspondence has been received and action taken where necessary:-

9.1. PKF Littlejohn – notification of exempt status logged – noted.

9.2. YLCA:- WRU, Law & Governance, Training info, new login instructions - noted, all forwarded to Cllrs.

9.3. NYC:- Call for Sites re-opened, Parish Liaison updates and registration info for new Parish Website, Precept arrangements for 2026/27 & 2027/28 – noted, all forwarded to Cllrs..

9.4. NY Community Messaging – consultation on future of Malton Police & Fire Station - noted, forwarded to Cllrs.

9.5. Late correspondence:- none.

10. Matters for inclusion on the agenda of the next meeting:- deferred items.

11. The date of the next meeting was confirmed as **Monday 14th September 2026**.

Meeting closed at 7.57pm