Minutes of the Amotherby Parish Council Meeting held on Monday 14th September 2026 at 7.00 pm

Members Present: Cllr. Nigella Ballard
Cllr. P Simpson
Cllr. R Welch
Cllr. P Wood
Cllr. A Thomlinson

In attendance: The Clerk, no members of the public.

1. No apologies received from Cllrs. as all present.

2. To receive any declarations of interest not already declared under the Council's Code of Conduct or members Register of Disclosable Pecuniary Interests – none received.

3. The Minutes of the meeting held on 20th July 2026 were confirmed as a true and correct record and signed by the Chairman.

4. To receive information on any ongoing issues and decide further action where necessary:-
   4.1. Computer, emails and printer – new computer up and running, it was **agreed** to dispose of the old computer, and printer purchased in 2014 which no longer works. It was **agreed** to purchase a new printer. New Cllr email addresses will soon be in use.
   4.2. Grass cutting – The current grass cutting contractors come from some distance away, it was decided to investigate who the Swinton grass cutters are and ask for a quote.
   4.3. Thorpe gate – Quotation for supply of gate, post, hinges and delivery had been received from Duncombe Sawmill. Cost **agreed**, gate to be purchased on PC debit card and VAT to be claimed back.
   4.4. Street light maintenance – an order has been sent in after the quotation was approved by Cllrs. Still waiting to hear back re traffic control costs.
   4.5. Cllr email addresses, website tab and email for the Cemetery – new email addresses sent to Cllrs, minor issues ongoing. Website tab is ongoing. Cemetery email address now received.
   4.6. Bank mandates for Parish Council and Cemetery accounts are up-to-date and completed with all signatories.

5. To consider and decide upon the following planning applications:- none received.

6. To receive any planning decisions/information:-
   6.1. ZE26/00593/CLEUD – Manor View – just legalizing the plot had always been a garden. Emailed Planning Dept to say there were no objections.
   6.2. ZE26/00156/HOUSE – Eastleigh, Appleton – revised plan with additional labels. Emailed Planning Dept to say there were no objections.

7. Matters requested by Councillors and other business:-
   7.1. Internet banking forms – all Cllrs completed signatures.
   7.2. Highways workshops, reporting system and Parish Liaison website – Chair went to a Highways Workshop to learn there will be a new reporting system and Parish Website for Clerks. Information will be forwarded to Cllrs as/when it comes in and Cllrs can also sign up to these.
   7.3. Mobile phone for Clerk – it was **agreed** that a simple Pay as You Go mobile would be purchased.
   7.4. Report on Village tidy – this was well attended with 20 adults and 5 children on the first date, and 9 adults and 1 child on the second. The Village is looking much tidier and was much appreciated.
   7.5. Hedge cutting on B1257 near construction site and Lime Kiln Farm – it was reported that both hedges had been cut.

7.6. Amotherby Education Foundation representative – it was **agreed** that Cllrs were happy for Mrs Claire Swift to continue for another 4 years.

7.7. YLCA Resolutions for AGM – it was **agreed** that a resolution should be sent to YLCA for the AGM on 7th November 2026 regarding the indication in the August Parish Update from NYC Liaison Team that planning changes mean Decision Notices will no longer be sent to Parish Councils. Cllrs felt it was very important that the Council should still be sent Planning Decision Notes and the Chair would email Cllr Steve Mason and the Chair of the Local Planning Committee expressing this and requesting confirmation of the situation.

7.8. To discuss any item raised at the meeting:–

7.8.1. New NALC pay scales for Clerks have been received – Chair has informed pay roll company.

7.8.2. Meeting with Yorkshire Housing's Housing Managers and North Yorkshire Council's Housing Team regarding the allocation of housing at Saxon Fields. Possible dates emailed for a proposed meeting in October still to be decided.

7.8.3. Daffodils for Village – A resident had offered to gift daffodil bulbs to be planted in the Village. Cllrs suggested a possible location for them on the bank near the seat on entry into the Village. Chair to liaise with the resident.

8. Financial matters:-

8.1. To approve the following accounts for payment:-

8.1.1. It was **agreed** for Chair to be repaid for printer paper, ink and storage box – total £36.61 (chq 1011).

8.2. To report any payments made which were previously approved or under delegated powers:-

8.2.1. YLCA invoices for Clerk training – paid £56.40 (chq 1010).

8.3. To note any payments received:- none received

8.4. To receive a current bank reconciliation – balance £11,999.78 in bank, nothing outstanding.

8.5. To review the system of delegation to the Clerk – **agreed** that the Clerk can be delegated to pay any invoices which are expected.

9. To consider the following new correspondence received and decide action where necessary:-

9.1. YLCA:- White Rose Bulletins; Law and Governance; training info; Local Transport Plan Consultation – noted, all forwarded to Cllrs. Audit consultation – Chair and Clerk to look at.

9.2. NYC:- Parish Liaison updates; On Your Patch newsletter; Local Plan briefing sessions – online in October; Update on Call for Sites – map has been updated with some additional sites; Precept arrangements for 2027/28 – to confirm precept amount by 31 December 2026 – noted, all forwarded to Cllrs.

9.3. NY Community Messaging – none received.

9.4. Yorkshire Derwent Wild Beaver Release Project – noted, information forwarded to Cllrs.

9.5. Any late correspondence - none.

10. To notify the Clerk of matters for inclusion on the agenda of the next meeting:–
Grass cutting. Meeting with Saxon Fields housing people. Speed situation on the roads – VAS.

11. The date of the next meeting was confirmed as **Monday 26th October 2026**.

Meeting closed at 8.30 pm.