

**Minutes of the Amotherby Parish Council Meeting held in the Parish Hall
on Monday 8th April 2019 at 7.00pm.**

Members Present: Cllr. Nigella Ballard
Cllr. Richard Brown
Cllr. Paul Simpson
Cllr. Debbie Skilbeck
Cllr. Rob Welch

Members of the Public and Others: there were no members of the public present.

1. **To receive apologies for absence and approve reasons for absence:**
Cllr. Fiona Farnell (RDC)
2. **To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests:** none
3. **Minutes:** the minutes of the meeting held on Monday 11th March were confirmed as a true and correct record and signed.
4. To receive information on any ongoing issues and decide further action where necessary:-
 - 4.1. To decide whether to accept Vision ICT offer on Operation London Bridge – agreed to contact Vision and accept offer.
 - 4.2. To report any update on Reservoir - none
 - 4.3. To report dates for Cemetery grass cutting - Moorswork due to cut on April 18, May 23, June 13, July 8, Aug 8 and Sept 5 – weather may cause alterations.
5. To consider and decide upon the following planning applications:- 19/00287/FUL - Granary Barn – conversion of storeroom to garden room. No objections
6. To receive the following planning decisions/information:- notification received today of application 19/00365/FUL- Brickyard Lakes – change of use of recreational land to form 12 pitches for holiday static caravans with extension of internal access road. To add to agenda for May meeting and ask for extra time to respond.
7. Matters requested by councillors and other business
 - 7.1. To discuss any items raised by members of the public - none
 - 7.2. To consider draft revision of Standing Orders - to be emailed to Cllrs for comments.
 - 7.3. To consider draft Financial Regulations – to be emailed to Cllrs for comments.
8. Financial matters
 - 8.1. approve the following accounts for payment:
 - 8.1.1. Autela invoice 14435 for payroll services for Q4. - £33 - approved (chq.781)
 - 8.1.2. YLCA Membership fee for 2019-20 - £129 – approved (chq.782)
 - 8.1.3. NYCC streetlight electricity invoice for 2018-19 – approved for Clerk to pay when it arrives.
 - 8.1.4. LATE ADDITION - YLCA invoice for Clerk advert £15 – approved (chq.783)
 - 8.2. To note the following payments previously authorised: - ICO DD £35.00.
 - 8.3. To note any payments received – VAT repayment £688.93 received 26/3/19
 - 8.4. To receive a bank reconciliation - balance at 31/3/19 of £3208.36, with 1 chq for £242.87 outstanding.
 - 8.5. To receive the unaudited accounts for 2018/19 – Accounts presented and received.
 - 8.6. To complete the AGAR Part 2 Certificate of Exemption (from Audit) form and sign –
Resolved that Amotherby Parish Council is exempt from external audit for the year

2018/19 as its annual turnover does not exceed £25,000. The Certificate was completed and signed, to be sent to external auditor.

8.7. The system of internal control was reviewed and **agreed** effective, the Annual Governance Statement 2018/19 was prepared and **approved**.

8.8. The Accounting Statements 2018/19 were **approved**.

9. To consider the following new correspondence received and decide action where necessary

9.1. CClr Burr – request for ideas of projects needing financial assistance in 2019-20 – Clerk to ask how much available and if Village Hall floor repairs and new chairs would be eligible.

9.2. BHIB Insurance – information on tree liabilities - noted

9.3. YLCA - March WRU - noted, emailed to Cllrs.

9.4. Vision ICT Spring Newsletter – further info on protocols for death of senior royals – noted. Agreed to contact to register interest.

9.5. RDC – info on guidance for Brexit - noted

9.6. Community messaging - info on Council Tax, TV licensing and salary scams - already forwarded to residents.

9.7. YLCA – Consultation on the new Code of Audit Practice -send to Cllrs -them to reply to Clerk who will respond if any comments.

9.8. Late items – Consultation on NY Fire & Rescue Plan priorities – email to residents, changes to NY Community Messaging - noted, changes to NY Parish Portal – forward to Cllrs, Allerton Park Update for Q2 – email to residents, RDC – Result of Uncontested Election – to be displayed on notice board. Forward email re. completion of Declaration of Interest forms to Cllrs.

10. To notify the clerk of matters for inclusion on the agenda of the next meeting
Highway safety on Main Street

11. To confirm the date of the next meeting as 13th May 2019

Meeting closed at 8.00 pm