

Minutes of the Amotherby Parish Council Meeting held in the Parish Hall on Monday 10th June 2019 at 7.00 pm

Members Present: Cllr. Nigella Ballard
Cllr. Richard Brown
Cllr. Paul Simpson
Cllr. Rob Welch

Members of the Public and Others: there was one member of the public present

1. **To receive apologies for absence and approve reasons for absence:**
Cllr. Debbie Skilbeck, reason approved.
2. **To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests:** none
3. **Minutes:**
Amendment to ordinary meeting minutes 8.1.1 – add £5.88 after 1/4/18 -15/4/18 – **approved.** The minutes of the Annual Council meeting and the amended minutes of the ordinary meeting following, held on Monday 13th May, were confirmed as true and correct records and signed.
4. To receive information on any ongoing issues and decide further action where necessary:-
 - 4.1. Aerobatic plane – nothing further to report. RDC have no jurisdiction over noise from the air, YLCA members had no ideas on a way forward.
 - 4.2. Progress of Standing Orders revision and Financial Regulations – none made due to time pressures.
 - 4.3. Highway safety – Cllr.Simpson will contact Highways re. footpath outside BATA and setting a meeting to look at problems at Meadowfields entrance, particularly at school exit times.
 - 4.4. BATA cigarette problem – mess cleared and a bin put in place.
 - 4.5. Dog dirt – offender not identified, school children will be asked to design posters to be put up.
 - 4.6. Hedge near double bends – Chair will see owner this week but hedges cannot be cut until end of bird nesting season.
5. To consider and decide response to the following planning application: none to discuss
6. To receive the following planning decisions/information:
 - 6.1. 19/0000365/FUL – Brickyard Farm Lakes – 12 extra pitches & road extension -approved.
7. Matters requested by councillors and other business
 - 7.1. YLCA report – a presentation on planning & enforcement was given by a planning officer. Development Plan be need to be reviewed soon, look out for emails etc. YLCA are getting a new website with a search facility. Website Accessibility Regulations come into force in Sept. Need to discuss at next PC meeting & produce an Accessibility Statement. Ideas on aerobatics plane requested, none forthcoming. Parish gateway/name signs being stolen, they are responsibility of PC, check insurance.
8. Financial matters
 - 8.1. To approve the following accounts for payment:
 - 8.1.1. JE Clifford invoice 2942 for highway grass cutting in May, £84.00 – **approved** (chq 789)
 - 8.1.2. Chairman for stamps, filing wallets, paper, computer mouse and mouse mat, £22.60 - **approved** (chq 790)
 - 8.1.3. Ward Accountants for internal audit - **approved** (chq 791)
 - 8.1.4. Late receipt – Vision ICT invoice 9663 for Op.London Bridge etc website changes £126.00 – previously **approved** (chq792)
 - 8.1.5. Late receipt – YLCA invoice for Cllr.Welch training course £115.00 – previously **approved** (chq 793)

- 8.2. To note receipt of Purchase Order for Highway grass cutting 2019/20 – noted, invoice to NYCC to be raised.
- 8.3. To receive a bank reconciliation – C/A at 30 May £4692.89 with all cheques presented.
- 8.4. To receive the Internal Auditors report – received.
- 8.5. To decide on dates for the period for the exercise of public rights & publication of the AGAR return – agreed to external auditors recommended dates of 17 June to 26 July. Notice to be posted on board & website.
- 8.6. To approve the publication of documents required by the Accounts and Audit Regulations.
Resolved that Amotherby PC will publish the following documents on the website:-
 - Certificate of Exemption
 - Annual Internal Audit Report 2018/19
 - Section 1 – Annual Governance Statement 2018/19
 - Section 2 – Accounting Statements 2018/19
 - Analysis of Variances
 - Bank Reconciliation to 31 March 2019
 - Notice of the period for the exercise of public rights & other information required by Regulation 15(2), Accounts and Audit Regulations 2015.

9. To consider the following new correspondence received and decide action where necessary
 - 9.1. Vision ICT – error messages on website for users of Internet Explorer – noted, Microsoft should fix with next update.
 - 9.2. CFY – Community Housing event poster – noted, to put on noticeboard.
 - 9.3. Community messaging – National Trading Standards Scam alerts - noted
 - 9.4. YLCA – NALC spotlight on Local Councils – noted; 75th Anniversary of VE Day 2020 – noted, forward to Cllrs; WRU May – sent to Cllrs; Yorkshire Day 1st Aug - noted; Play Area training event – noted; Councillors rights to time off work – noted, forward to Cllrs.
 - 9.5. Herriot Hospice sponsored walk poster– noted - to display
 - 9.6. Council for British Archaeology – workshop for local history - forward to residents asking them to contact Clerk if interested.
 - 9.7. NYCC – renewal of Subsidised Bus Services consultation – PC wish services to continue as present. Forward to residents so they can also send comments.
 - 9.8. YLCA - invitation to submit resolutions for debate at the YLCA Joint Annual Meeting – noted.
 - 9.9. RDC/CFY – Ryedale Funding & Volunteering Fair poster – to be displayed
 - 9.10. Any late correspondence – a resident had offered to paint the bench with wood preserver.
Agreed, to liaise with Cllr.Simpson over type of paint etc.

10. For next meeting agenda:-
 - Malton Grange planning application just received
 - Website accessibility
 - Reservoir
 - Discuss having meetings every 2 months

Other information:-

- Defibrillator pads, 1 time expired, 1 about to. Need to order 2 sets replacements @ £30.95 each – agreed should go ahead.
- Moorswork have had to alter dates to 20 June, 18 July, 15 August, 9 Sept.
- June highway grass cut done last week.

11.To confirm the date of the next meeting as 8th July 2019

Meeting closed at 8.01 pm