

**Minutes of the Amotherby Parish Council Meeting held in the Parish Hall
on Monday 14th October 2019 at 7.00 pm**

Members Present: Cllr. Nigella Ballard
Cllr. Richard Brown
Cllr. Paul Simpson
Cllr. Debbie Skilbeck
Cllr. Rob Welch

Members of the Public and Others: there were three members of the public present

1. To receive apologies for absence and approve reasons for absence: No apologies

2. To receive any declarations of interest not already declared under the Council's Code of Conduct or members Register of Disclosable Pecuniary Interests - none

3. Minutes: the minutes of the meetings held on 10th June, 8th July and 9th September 2019 were confirmed as true and correct records and signed.

4. To receive information on any ongoing issues and decide further action where necessary.
Deferred from September

4.1. To report on Highway safety – Cllr Simpson had met Mr Coyne from Highways to discuss situation. A solid white line along the edge of the carriageway outside BATA had been promised and a possible bobble marked dropped kerb by the pub to encourage mothers parking there at school times to cross the road to the pavement.

4.2. To receive any update on Reservoir – activity had been seen there & Planning contacted. An Officer had visited and they were trying to make contact with the owner.

4.3. To receive update on meeting with Cllr. Steve Mason – no meeting had taken place.

4.4. To report on Website Accessibility and PC response – we are awaiting further information from YLCA & our website provider on what is required.

New items

4.5. New Clerk progress report – Cllrs Simpson & Ballard had met the one person remaining interested in the post for an informal interview. They seemed very suitable & had been invited to this meeting but had sent an email to say they had decided against pursuing the application. We will have to continue with the search. Cllr Ballard will continue to act as Clerk for the interim.

5. To consider and decide upon the following planning applications:
Deferred from September

5.1. Amended application: 19/00656/FUL - Change of use of land for the siting of 8no. timber clad holiday cabin-style caravans with associated access track and landscaping to form an extension to Malton Grange Country Park. – The amendments were further reports. Cllrs had been consulted and an email sent to Planning saying that previous objections were unchanged.

5.2. 19/01132/LBC – The Old Vicarage – internal alterations to stair balusters and reinstatement of fireplace in front room. – the Council had no comments to make on this. Planning to be informed to this effect.

6. To receive the following planning decisions/information:

6.1. 19/00845/HOUSE – erection of boundary fencing – application has been withdrawn.

7. Matters requested by councillors and other business
Deferred from September

7.1. To discuss YLCA website passwords – some Cllrs had been unable to access YLCA website. Details to be sent out to Cllrs again.

7.2. To discuss vehicles at the Pump House – Planning had been emailed re. a potential change of use but no update received. Situation has eased with fewer vehicles now there. Keep a watch on situation.

New

- 7.3. To receive reports from Parish Liason and YLCA branch meetings –
 Parish Liason – presentations on Prevent, part of counter-terrorism strategy; CIL charges & spending; How Good is Your Place trial by RDC – a planning tool to allow all to have a say; Armed Services Support programme from CFY, taking referrals up to Christmas as programme ends end of March 2020.
 YLCA – VAS sign provision-disagreement between NYCC & NALC over which power of expenditure applies; Redmond Review on Audits consultation. PCs should respond, especially if we have had problems with external audit; Legal Topic Note 22 (Grievance & Disciplinary Procedures) being updated again, wait for final version from YLCA before adopting.
- 7.4. To discuss request to site a memorial bench in the Three Parishes Cemetery – Council had no objections but pointed out that it may need securing in some way.
- 7.5. Drones & Cold Callers – Police had been notified of recent events. Attempts being made to find out owner of drone. Police keen that residents report cold callers on 101 straight away.

8. Financial matters

- 8.1. To approve the following accounts for payment:
 8.1.1. Autela invoice for Q2 (£20.59) - **approved** (chq 800)
 8.1.2. Repay Chair for stamps (£7.32) and varnish for noticeboard (£25.73) – **approved** (chq803)
- 8.2. To note the following payments previously authorised:-
 WEL Medical for 2 sets defibrillator pads (£61.90 chq.794)
 Cliffords for Highway grass cutting August invoice (£100.80 chq.799)
- 8.3. To note any payments received – Precept 2 instalment £2516.50 received
- 8.4. To receive a bank reconciliation - £6214.86 in bank at 14/10/19. Reconciliation and cash book checked.

9. To consider the following new correspondence received and decide action where necessary Deferred from September

- 9.1. Malton Grange request to install a banner on the Parish Hall fence – reply had been sent saying Hall committee consulted & would not allow, also as brown tourist sign now in place presumed request no longer relevant.
- 9.2. Council for British Archaeology information day on starting a Local History Group (21st September, 2019 in Selby) – date past.

New

- 9.3. YLCA – NALC info on “Bridges” guidance; NALC amendments to model Financial Regs; Consultation on reforms to permitted development rights to support 5G & extend mobile coverage; NALC Consultation on effectiveness of Local Gov. Audit (Redmond Review); NALC Grievance & Disciplinary Procedures - further changes to come; White Rose Update for Sept & Oct; YLCA internal audit service for financial year ending 30 March 2020; - all noted, consultations to be responded to by Clerk, WRUs had been forwarded to Cllrs.
- 9.4. ICO (Information Commissioners Office) – info on GDPR toolkit – noted. GDPR audit to be revisited in the future.
- 9.5. Community messaging – info from NHW; notifications of incidents – noted, messages where relevant had been forwarded to residents.
- 9.6. PFCC – survey into use of tasers in N.Yorks – had been forwarded to residents to respond
- 9.7. Vision ICT – notification of death of Nigel Hillier, Director; Autumn Newsletter - noted
- 9.8. CFY – info on “Warm & Well” project – noted, forward to residents
- 9.9. Autela – HMRC liability report Q2 – noted, no payment due
- 9.10. Citizens Advice – request for donation – proposed & agreed a £40 donation (S137) be sent (chq 801).
- 9.11. Resident – complaints re. blocked drains & damage to road in Eastfields – they are pursuing with Yorkshire Housing. PC to also contact them and Streetscene.
- 9.12. Late correspondence –
 NYCC Local Access Forum poster to display
 FOE-20 Climate Change Actions for Parish Councils – forward to Cllrs.
 NYCC, official notification of Newsham Bridge closure
 RDC Cut Your Carbon Footprint event – display poster & send to residents.
 NYCC Budget Consultation – forward to residents

- 10. For inclusion on the agenda of the next meeting
 - Poppy wreath payment
 - Cemetery mower service
 - Look at school access & parking in Meadowfield again
 - Overhanging hedges

Other information and actions to do:

- complaint that brown signs at X-roads blocking view from Amotherby Lane for tractors & vans – email Highways re moving
- bottom step by X-roads broken – email Highways re repair
- footpath to Appleton, grass edge destroyed – email Highways re. progress on possible kerbing
- phonebox – blocked by vegetation, clean up needed

11. Next meeting confirmed as 11th November 2019

Meeting closed at 8.10 pm

Chairman.....Date.....