

## Minutes of the Amotherby Parish Council Meeting held in the Parish Hall on Monday 11th November 2019 at 7.00 pm

**Members Present:** Cllr. Nigella Ballard  
Cllr. Richard Brown  
Cllr. Paul Simpson

**Members of the Public and Others:** there were four members of the public present.

- 1. To receive apologies for absence and approve reasons for absence:** Apologies from Cllr. Welch and Cllr. Debbie Skilbeck, both accepted.
- 2. To receive any declarations of interest not already declared under the Council's Code of Conduct or members Register of Disclosable Pecuniary Interests** - none
- 3. Minutes:** the minutes of the meeting held on 14<sup>th</sup> October 2019 were confirmed as a true and correct record and signed.
4. To receive information on any ongoing issues and decide further action where necessary.
  - 4.1. To report on Highway matters - most matters not yet chased up.
  - 4.2. To report on brown signs complaint - Highways say this is their responsibility & will look at the sign, no further info at present.
  - 4.3. Letter of thanks from Citizens Advice for donation has been received, also their Annual Report.
5. To consider and decide upon the following planning applications: none received
6. To receive the following planning decisions/information: none received
7. Matters requested by councillors and other business.
  - 7.1. To discuss computer maintenance – the computer had broken down since this was put on the agenda. It was in for examination at the computer repair shop. Cllrs. **agreed** to delegate to Cllr. Ballard as Clerk to sort out and to ring Cllrs. for the go-ahead if the cost was going to be more than £50.
  - 7.2. To discuss Cemetery lawn mower servicing – **agreed** that the Cemetery lawnmower should be serviced over winter, payment to be made from the Cemetery account.
  - 7.3. To discuss overhanging hedges – Clerk to email owners of offending hedges as soon as possible when computer fixed.
  - 7.4. To discuss dates of meetings for 2020 - 2<sup>nd</sup> Mondays of the month.
8. Financial matters
  - 8.1. To approve the following accounts for payment:
    - 8.1.1. Amotherby share of 2019 Cemetery grasscutting – (£150.00) - **approved** (chq.805)
    - 8.1.2. British Legion Poppy wreath – **approved** donation of £40.00 (chq 806)
  - 8.2. To note the following payments previously authorised:- none
  - 8.3. To note any payments received - none
  - 8.4. To receive a bank reconciliation – as of 30 Oct £6161.22 in bank, 1 cheque for £40.00 still to be presented. Letter to bank re. change of address for statements.
9. To consider the following new correspondence received and decide action where necessary
  - 9.1. YLCA – White Rose Update for mid-Oct – noted; Webinar training – agreed to register for Website Accessibility Regs training.
  - 9.2. Community messaging – notifications of incidents and advice – to be forwarded to residents when possible.
  - 9.3. Any late correspondence –
    - Woodland Trust offer of free trees- agreed should try and get some and ask Parish Hall for permission to plant in grounds, delegated to Clerk
    - RDC info on Prevent strategy - forward to Cllrs.
    - YLCA – NALC guide to Tackling Loneliness -forward to Cllrs.

NY Police – You Tube Guide to avoiding Impersonation Fraud – forward to residents when possible.

RDC – Precept form for 2020 received – to be completed in Dec.

10. For inclusion on the agenda of the next meeting:-

Consider Budget for 2020-21, including streetlight replacement & maintainance.

Set Precept for 2020-21.

Planning enforcement.

Highway matters - Look at school access & parking in Meadowfield again.

Consider Clerk hours and salary with view to re-advertising the post.

Phone box clean up.

**11. Next meeting confirmed as 9<sup>th</sup> December 2019**

**Meeting closed at 7.41pm**